September 11, 2018

Hayfield ES Library

Members present: Trina Estrada-Good, Julie Doyle, Julie Davidson, Teresa Archer, Lindsey Olson, Tami Sheiffer, Chloe Burke, Matt Fine, Matt Sale, Candice Goodman, Jessica Lewis, Amanda Belt, Samantha Goldstein, Steve Gustafson, Annemarie O’Donnell, Sara Yezefski, Stephanie Schoennauer, Becca Bagley, Jasmine Rasmussen, Mary Margaret Sprinkle, Anastasia Roze, Jennifer Weronski, Rachel Margolis, Ruth Drickey, Marily Grotz, Denise Shields, Maryanne Fitzgerald, Melanie Forshey

**Call to Order**

Meeting was called to order at 7:05pm by Trina Estrada-Good, President.

**Welcome / Introductions**

Trina welcomed members to the meeting and thanked them for coming.

**Approval of Minutes**

Trina made a motion to approve the minutes from the June 1 meeting. Mary Margaret Sprinkle seconded the motion. The minutes were approved.

**Approval of PTA Budget**

Trina made a motion to approve the 2018-2019 PTA budget. Sara Yezefski seconded the motion. The budget was approved

**Approval of PTA Bylaws**

Trina made a motion to approve the revised PTA bylaws. The Bylaws committee prepared the documents and presented them to the Executive board for review. The proposed bylaws were published to the PTA website in early August for general membership to view. Lindsey Olson seconded the motion. The bylaws were approved

**Approval of Audit**

An audit committee met this summer to look at finances. The Executive Board met and approved the audit. Lindsey made a motion to pass the audit. Melanie Forshey seconded the motion. The audit was approved.

**Officer Reports**

**Jessica Lewis, Principal**

* Mrs. Lewis reported the school year opened very smoothly. There are currently 777 students enrolled at Hayfield ES.
* Two days before school started, a fifth 4th grade classroom was added. As a result, class size for 4th grade went from 31 to 24 students. They are actively searching for permanent teacher.
* The focus of the 3-year plan is to help students develop critical thinking skills and focus on community building. Hayfield is working with the Happy Orange Project, with the theme “Kindness Begins With Me.” There was already an assembly and there is a monthly curriculum that will be shared. September’s theme is mindfulness. Every child made a feather for the Hawk that was created.
* At the beginning of every year, the school is required to do a number of drills. There must be four fire drills within the first 20 days of school. Four lockdown drills are also required during the school year, two of which must be done in the first 20 days. Teachers have reassured children there is nothing unusual about this and it is best to be prepared if an emergency occurs. Teachers tell students that emergencies sometimes happen in school and the drills help ensure everyone is safe. There is no conversation about current events.
* PTA fundraising this year will help support the Happy Orange Project as well as technology/instructional material. There will be a focus on project-based learning this year. There is a brand new math planning guide, which focuses on problem solving, communication and collaboration.
* Two recesses are now required, with 15 minutes in the morning and 15 minutes in the afternoon.

**Samantha Goldstein, Assistant Principal**

* The school will be using i ready tests again this year, which have already started being administered.

**Ruth Drickey, Teacher Representative**

* The first spirit day will be Friday, Sept. 28th, and the theme will be Hayfield shirts.
* October spirit day will be Oct. 12, in conjunction with the secondary school’s homecoming. The theme will be orange and white. Kids who attend the football game can march around the field at halftime. This is not an HES-sponsored event, but Mrs. Drickey will lead the kids around the field at halftime.

**Trina Estrada-Good, President**

* Trina thanked the many volunteers who helped start off the year by painting inspirational quotes throughout the school, stuffing back to school packets, the Back to School Extravaganza, spirit wear sales and the Boo Hoo breakfast.
* There will be two main fundraising events this year, Hawk Walk and Read-a-thon. Social events are Hawktoberfest and Bingo night.

**Lindsey Olson, Vice President**

* There has been a successful membership drive so far, and we now have 176 members, including 74 teachers/administrative staff and the rest families. The membership is $15 and there are multiple ways to join. PTA board and committee chairs must join the PTA. Lindsey will send a welcome to the PTA letter by the end of the month or sooner.

**Teresa Archer, Treasurer**

* Still waiting August bank statement, so the July and August finances will be reviewed at the next meeting.
* Please email, not text, any requests for payments. Please keep receipts for anything that will need to be reimbursed, and let Teresa know if any money is put in the safe.

**Christine Tankersley – Corresponding Secretary (via Trina)**

* Christine will begin working with the front office to assemble the data for this year’s PTA Directory during the first week in October.

**Committee spotlights**

**Enrichment Matters – Kasondra Milton (via Trina)**

* Registration for Enrichment Matters classes ends Sept. 17. It appears all classes have the required registration and will be confirmed.

**Rewards Program – Rachel Margolis/Becca Bagley**

Rewards programs:

* Giant A+ Rewards

◦        Starting earlier this year!  Sept 7, 2018- Mar 16, 2019

◦        New Hayfield parents can link Giant Rewards card to Hayfield Elementary (can do 2 schools).  If you've already signed up, you don't have to redo.

* Boxtops

◦        BJs—current promotion going on where if you buy two participating products, you can earn $5 for the school.  Flyers are in the store.   [www.bjsboxtops.com](http://www.bjsboxtops.com/%22%20%5Ct%20%22_blank)

◦        1st Boxtops submission is due on November 1st. Send in Boxtops, earlier the better! They cannot be expired.

◦        Sweepstakes and coupons at [boxtops4education.com](http://boxtops4education.com/%22%20%5Ct%20%22_blank).

•       CertifiKid

◦        Last year, our promo code was used 87 times, earning PTA $435!

◦        Program changed, starting at the beginning of this past summer.  There’s no longer a discount for using the HAYFIELD promo code, but you can use it as many times as you want for any $20+ purchase.

•       AmazonSmile

◦        Shopping on Amazon is the same, you just go through the AmazonSmile website instead of Amazon... and we get 0.5%.  [https://smile.amazon.com/ch/51-0167294](https://smile.amazon.com/ch/51-0167294%22%20%5Ct%20%22_blank)

•       Tysons

◦        Check your Tysons products for the “Project A+” or “Support Your School label.” Send it in just like BoxTops.

◦        We can submit these whenever we have 100.

•       Hanes

◦        If you or your company uses a distributor for Hanes products, please forward the invoice along to us to submit.  HES gets 10c per Hanes item purchased.

◦        Has to be through a distributor, not purchased in a store.

 Numbers for 2017-18:

Giant - $3,213.45

Boxtops - $1,419.29

Hanes - $67.20

AmazonSmile - $265.38

CertifiKid - $435.00

 Total: $5,400.32

**Social Committee -- Mary Margaret Sprinkle**

* Planning is beginning for Hawktoberfest, which will be Oct. 19.

**Spirit wear – Katie Jarvis/Jessica Santos (Via Trina)**

* The new designs have been well received, with sales of about $4,500.
* The Fall sale ends Sept. 17th.
* There is a combined Chick-Fil-A /spirit wear sale Sept. 12.

**Spirit night – Anastasia Roze**

* The Chick-Fil-A sale is Sept. 12 from 5-6.
* October spirit night will be at Ledo Pizza and tentatively scheduled for Oct. 15, but this may change as there was some concern about having it the same week as Hawktoberfest.
* The November spirit night will be at Noodles, which will donate 25 percent of sales.
* December spirit night will be with Paisanos
* A link is also being set up to purchase gift cards from Honey Baked Ham

**Ways and Means – Pam Fine and Flor Philips (via Trina)**

* This is our second year for our successful Fun Run. Calling it HAWK WALK this year. Last year we raised roughly $10,000. As a background, we cannot disrupt any instructional time for fundraising or a PTA event. This is why the event is over two days so we can include ALL students in this fun event. The Fun Run/Hawk Walk will be November 8th and 9th depending on your student’s PE day. There is no rain date, if it rains the event will be in the gym. We will be working on the schedule in October so parents will know when their child is participating so they can volunteer or come to cheer them on or participate by running/walking with their child. Other children may come to cheer on their siblings.  PTA members who signed up to volunteer on the Volunteer Form will be receiving a Sign up Genius in the next few weeks to sign up for times/dates. Anyone interested in helping should email Pam and Flor!
* We are using a new online platform this year called 99Pledges. Students will still have their own event pages to receive online donations.
* We are looking for SPONSORS! If you own a local business and would like to sponsor a prize or make a monetary donation for the event we would greatly appreciate it and your business will be recognized in various ways.
* Pam is unable to make PTA meetings this Fall due to a class. So if you have any questions regarding fundraising or want to join our Fundraising Team please let her or Flor know!

Library -- Sara Yezefski

* The Fall Book Fair will be Nov. 12-16 and the Spring Book Fair will be April 5-12.

Volunteer Coordinator -- Julie Doyle

* Room parents should be notified in the next week or so. There are eight teachers who have no volunteers for room parent, so we will post to Facebook. The Room parent meeting will likely be the first week of October

The meeting was adjourned at 7:59.

Respectfully submitted by Julie Davidson, Recording Secretary