**February 6, 2018**

Hayfield ES Library

**Members present:** Trina Estrada-Good, Lindsey Olson, Kristin Capstraw, Fatina Williams, Maureen Osler, Jessica Lewis, Ruth Drickey, Dahlia Phillips, Brenna Fry, Candice Goodman, Chloe Burke, Jessica Santos, Flor Philips, Tracie Clemmer, Maryanne Fitzgerald, Anastasia Roze, Julie Davidson, Becca Bagley, Rachel Margolis, Amanda Belt, Pam Fine, Steph Schoennauer, Maria Evans, Tarnesha McCrary, Monica Billger, Stacie Harris

**Call to Order**

Meeting was called to order at 7:05pm by Trina Estrada-Good, President.

**Welcome / Introductions**

Trina welcomed members to the meeting and thanked them for coming. Passed around PTA board position assignment sign-up for 2018-19 school year. Lindsey Olsen reminded those who are new to our meeting to ask questions about opening positions.

**Approval of Minutes**

Trina motioned to approve the minutes from the January 2nd meeting. Lindsey Olsen seconded. Trina asked for any discussion. No discussion. Trina called a vote: all in favor; none opposed. Motion on the floor passed. Minutes approved.

**Officer’s Reports:**

**Trina Estrada-Good, President:**

* I Love Hayfield Membership drive is underway – want to highlight all the positive good the PTA does for Hayfield ES. Lindsey Olsen is heading this effort.
* Addressed upcoming open positions for next school year. Fatina Williams (Corresponding Secretary), Kristin Capstraw (Treasurer) and Maureen Osler (Recording Secretary) are at the end of their terms. Therefore, these positions will be open for next school year. Trina has requested current board members stay in their current positions because all is working well. If you would like a change or need to leave your position, please let Trina know.
* Asked for a nominating committee of 3 to oversee filling open board positions. Monica Billger, Candice Goodman, and Pam Fine volunteered.
* Teacher’s Wishlist: A microwave for the teacher’s lounge was discussed at the January PTA meeting. After our meeting, a parent contacted Trina to offer to cover this item. New microwave was purchased and installed. Staff is appreciative. February focus will be on grants. Trina will be sending out grant applications to help cover some wish list items. Trina reviewed some grant applications that she has submitted.
* Our PTA has made a commitment to the school to give them $16,000/year as outlined on the budget (Direct School Support). At this time, the PTA is able to present Ms. Lewis with a check for $18,000. Check was presented.
* Pam Fine mentioned a grant sponsored by IKEA. She has shared this with Ms. Lewis who has shared the info with teachers. Pam offered to follow-up on this with Ms. Lewis’s blessing to use school information.

**Jessica Lewis, Principal:**

* Above and beyond thanks for all the PTA does, not just this generous check. The teachers are so appreciative of the Wishlist updates, details and treats the PTA provides. Thank you. If it were not for your hard work, we would not be able to do these things for our school.
* Discussed flexible seating in the classrooms and FCPS ON – FCPS has set a goal for every child to have their own device by 2021. Part of that process is about flexible seating – giving kids choice in their learning. Flexible seating has taken off here at HES thanks to many Donors Choose requests. You may see more Donors Choose options popping up to support flexible seating for classrooms.
* Pam Fine asked for clarification if the County will fund the devices…yes.
* Thank you, Thank you, Thank you

**Ruth Drickey, Teacher Representative**

* Canned food drive is in full swing. Students got to vote last Friday for a Super Bowl winner. Students may still bring in canned goods. Bring them to Ms. Drickey and it will be added to the pyramid in the hallway. Food drive runs for the full month of February. These goods will be donated to Koinonia. [Please see full list of needs in the current School House News.]
* Discussed plans for Dr. Seuss’s Birthday Week Celebration/ Spirit Week. Ruth has worked with Kendra Trainer to coordinate a Dr. Seuss book with each day. Students (4th, 5th and 6th graders) will read the books, be videotaped, and this will be available to each classroom teacher to show to their class during these days. The theme days will be: February 26, Crazy Hat Day; February 27, Crazy Socks; February 28, Wacky Wednesday; March 1, Stuffed Animals; March 2, Book & Movie Character Day.
* Jump Rope for Heart will be held on February 27th and 28th. Information went home in last week’s Thursday Folders. Online donations preferred but, Ms. Drickey will accept checks – no cash.

 **Lindsey Olson, Vice President:**

* Nothing to report. [Already covered in Trina’s report.]

**Kristin Capstraw, Treasurer:**

* Reviewed January Treasurer’s Report.
* Kristin made a motion to approve the January Treasurer’s Report as stated. Fatina Williams seconded. Asked for discussion. No discussion. Trina called for a vote. Report approved.
* Cash boxes for Bingo night will be in the safe by Thursday. If anyone needs the Square, please see Kristin.

**Fatina Williams, Corresponding Secretary:**

* Nothing to report.

**Maureen Osler, Recording Secretary:**

* Nothing to report.

**Committee Spotlights:**

**Hospitality, Stacie Harris and Maryanne Fitzgerald:**

* Next event is a morning treat for Valentine’s Day – holiday donuts from Krispy Kreme. And fruit trays donated from Costco.

**Rewards Program, Rachel Margolis:**

* It’s time for the spring submission of box tops. Please send them in by February 15 so we can get them ready for the submission which is due by March 1. Please remember to continue to collect box tops to be used towards the Fall submission.
* Reported that the HES community needs to use our CertifiKid code at least 10 times to get a benefit. So far only 5 users have registered. Will advertise this info again. The CertifiKid Promo Code is “HAYFIELD”.

**Spirit Wear, Jessica Santos:**

* Finally wrapped up the Fall spirit drive.
* Will have items available for sale at Bingo Night.

**Spirit Night/Restaurant Night, Anastasia Roze:**

* We earned $111 with our spirt night at Panera in January.
* February Spirit Night will be at Olympian’s – Feb 26 and 27 (all day; take-out and dine-in)

**Social Committee, Maria Evans:**

* BINGO night is this Friday! Still have 20 slots available for volunteers. Please spread the word. Under budget so far. Presales are down this year. Raffle baskets are on display in the display case. Thanks for your help getting the donations for the raffles. Thank you!
* One last flier and presale books are going out in this week’s Thursday Folders.

**Ways and Means, Pam Fine:**

* Read a Thon starts March 1.
* Everything is just about set up in the system.
* First notice will be sent home in next week’s Thursday Folders. Incentive flyer and bulleted info sheet will be attached to the log in and instruction packet.
* Dates are March 1-April 6 (extended into April because Spring Break falls in the middle) – want to make sure we get 5 full weeks.
* Packets with individual student log in information will go home March 1st in Thursday Folders
* Cyber Bullying will NOT be tolerated. If it is brought to our attention, and there is proof within the program the child will be removed from the program and a notice will be sent to the parent. Zero tolerance. But if we don’t know about it, we can’t do anything about it. I will be asking for teacher cooperation by having a talk with students on March 1st regarding honesty, integrity and kindness. They will also be made aware that not only are their peers watching them, but teachers and other adults are also watching them.
* Still working on incentives: applied for a special reading program through Chipotle but haven’t heard back yet. If we are awarded this incentive, every kid who registers and enters one book would get a Chipotle gift card i.e. free burrito.
* All top readers minutes are verified before prizes are award. This process has been done the past two years. This year I am adding a signature line for the student as well. I will not address any complaints of students not being honest with their minutes. All kids read at different levels and for various amounts of time. Unless you are in their house, you can’t attest to the number of minutes they are reading. I can assure you they will be verified before any prizes are awarded.
* Posters to go up this week so there is advertising when everyone is here for Bingo!
* Display case has been requested for the month of March.
* Goal is $15,000 for this year.

**Volunteer Coordinator, Ashley Forster (reported by Trina):**

* Next Room Parent Update is going out on 2/12. Included will be a thank you for BINGO night volunteers, box tops collection update. If you have an update to be included, please email me by Friday so I can make sure it's included. I am sending updates bi-weekly to cut down on emails and overload on parents. Final February update will go out 2/26.
* Room parent meeting is scheduled for Tuesday, Feb 13th in the library from 7-8. RSVP is going out today. I've heard back from a couple of parents that this is also the evening of the secondary school band concert. If I have a large number of parents that cannot attend because of the conflict, I will look into moving the meeting back a week. I plan on grabbing a king cake and a few other Mardis Gras themed snacks for the event and have a little thank you gift planned for each room parent. If we have bottled water left over from BINGO, I'd love to be able to snag some of that.
* SOAR Store: We are pretty good on volunteers through the end of March. Only one or two slots remain. I will be sending out the next round of sign-ups in March for March-June.
* Spring Photos: If we have a date for spring photos, I will schedule the Sign-up Genius and send it out to those who expressed interest in helping.

**Enrichment Matters, Kasondra Milton & Heather Gaillard (reported by Trina):**

* Fliers for registration will go out on 2/15 and 3/1.
* Spring registration starts on March 1st and ends on March 12th.
* This Spring, we will offer KidsKeys, Mobile Application Development, Cheerleaders for Charity, Minecraft Club, After School Soccer and French.
* Scholarship applications will go out with the fliers and are due on March 6th.
* If you have any questions, please contact Heather Gaillard or Kasondra Milton.

**Get2Green, Monica Billger:**

* Salad science program is coming back this year. This is a special program for 2nd graders. Unfortunately, this is not free this year as it was last year. Have some money in the budget to cover this but may need to reach out for donations. Will also pursue grant money to cover some of this.
* FCPS is launching salad bars in all schools over the next few school years.
* Audubon Naturalist Society sponsors this program. They are working with FCPS to bring this to more schools.
* Addressed need to revisit the funding gap.
* Discussed native tree planting program that will take place this spring. More information will be available in this week’s Hawk Talk.
* A parent asked if Monica has reached out to local nurseries i.e. Nall’s

**Announcements/Q&A:**

* Trina referenced announcements on agenda:
	+ Spirit Night, (2/26 & 2/27)
	+ I <3 Hayfield, PTA Membership Drive (2/1)
	+ BINGO Night (2/9)
	+ Read-a-Thon (3/1)
	+ March PTA Meeting (3/6)
* Asked for Questions or comments. None.

Meeting adjourned at 7:55pm.

Respectfully submitted by Maureen Osler, Recording Secretary