**PTA meeting**

**February 12, 2019**

**Hayfield Elementary Library**

Present: Pamela Fine, Julie Doyle, Christine Tankersley, Chad Burke, Anastasia Roze, Marily Gotz, Jen Weronski, Mabby Lavoy, Annemarie O’Donnell, Megan Cahan, Lindsey Olsen, Stephanie Schoennauer, Tami Sheiffer, Samantha Goldstein, Jessica Lewis, Ruth Drickey, Candice Goodman, Sara Yezefski, Monica Billger, Mary Sprinkle, Flor Philips, Rachel Margolis, Stacie Harris, Teresa Archer, Julie Davidson

**Call to Order**

 The Meeting called to order at 7:03

**Approval of Minutes**

Trina made a motion to approve the November meeting minutes. Pam Fine seconded and the motion passed.

**Officer Reports**

**Trina Estrada-Good, President**

* Much love and a big THANK YOU to Candice and Jen for putting together a hugely successful Holiday Market. Really well done. THANK YOU, to our Hospitality Committee, Stacie and Maryanne, for organizing refreshments and tending to our families. Ms. Jarvis and Jessica, as usual, kicked butt with Spirit Wear sales, THANK YOU. And, of course, it was wonderful to see our teachers and staff in attendance. We had lots of kids volunteering – Mr. Clifford and the HSS band kids - thanks to everyone who came out to help, as you know, we can’t pull off these events without your help and support.
* It was a busy few weeks for Stacie and Maryanne, who organized a beautiful staff lunch. Many thanks to all who donated cash for gift cards, brought in food and/or volunteered their time during the event.
* BINGO Night was a huge success! Big Thank YOU to Mary Margaret, who did wonderful work putting together the many baskets for raffle. We are very grateful to all the local businesses and community members who donated goods and services. Special thanks to all our parent volunteers; Jenna Riggs; Ms. Drickey and Monica Billger - it was a great event
* The I Love Hayfield campaign this year is a food drive: In support of our SCA and families in need, our PTA's annual I Love Hayfield drive will focus on giving back. Flyers will be going home in this week’s Thursday Folders – there are some on the desk here.
* Lindsey and Trina are in the final year of their two-year term, so the President and VP positions will need to be filled. It would be wonderful to see Standing Committee Chairs and Co-Chairs continue in current roles, however, if you are interested in a shift, now is the time to throw in your hat! If you know someone who would be a perfect fit, encourage him or her to attend the meeting. The commitment form for 2019-20 is being circulated. According to our bylaws, we need 3 volunteers to form a Nominating committee to put forth, at the May meeting, the names of candidates to fill the vacant Executive Board positions. Candice Goodman, Monica Billger and Sara Yezefski volunteered.
* Our PTA has made a commitment to raise $16,000 year. Trina presented a $18,000 check to Mrs. Lewis and Mrs. Goldstein and promised to continue to work in support of our kids, teachers and school.

**Lindsey Olsen, Vice President**

* There has been no change in membership numbers since last meeting. Dues are due March 1.

**Teresa Archer, Treasurer**

* Teresa made a motion to approve the October Treasurer’s report. It was seconded by Mary Sprinkle and approved.
* Teresa made a motion to approve the November Treasurer’s Report. It was seconded by Sara Yezefski and approved.
* Discussion on the December Treasurer’s report was tabled for the next meeting.

**Jessica Lewis, Principal**

* Hayfield is participating in a new Fairfax County program where Fairfax County police officers have lunch with students. Some officers came about two weeks ago and students also sent letters to the officers. Students will also be participating in another letter writing campaign for kids in hospitals and elderly in nursing homes to help build a sense of community.
* Hayfield is just shy of 800 students, the highest enrollment ever. This is creating a facilities issue and enrollment is not expected to decrease. One of the music rooms had to be turned into a fourth grade classroom this year. The county came out to look at the building and figure out options going forward. The School Board has made it clear that trailers are not an option. One solution may be to take music, STEM, and art classrooms and put teachers on carts so they can travel to the regular classrooms with their materials. This year a trailer is being used for STEM and part time art. Even as enrollment is increasing, average class size remains around the mid-20s.
* Principal Lewis was asked about the new recess law and how the two 15 minute recess blocks are going. She admitted it has been challenging schedule wise, because students are required to get a certain amount of instruction time for math, language arts and other subjects, But she said it has been made clear to teachers that the expectation is two 15 minute recesses of free play time per day. The school has asked teachers in the same grade to work together so there is consistency when the weather is iffy or there are other challenges. The 15 minutes should not include transition time. When indoor recess is needed, there is a space issue so some physical activities may be restricted for safety reasons. Teachers have been told to be safe but are allowed to provide choice. One idea discussed was to ask for donations for board games and keep them in the library where teachers could check them out.
* Principal Lewis was also asked about the use of substitute teachers for grade-level planning time during school days. She said 4th and 5th grade teachers are working on special projects at the district level and are committed to some extra professional development. Also, once a quarter teachers get together to plan for math and language arts. The school does bring staff together on professional development days but there is very little time otherwise for teachers to receive professional development during their contract. The approved 2019-2020 calendar has even less professional development time. Monica Billger encouraged parents to fill out the survey that is being sent out by the school board.
* Principal Lewis was also asked about the policy on substitute teachers, given a recent situation with one in the county. She said she did not believe that particular sub was ever at Hayfield ES. She said Hayfield is very fortunate to have regular subs and community members, but that it is getting harder and harder to find subs. As a result they are seeing an influx of new faces, including a couple as a result of the recent government furlough. The School Board’s HR department does screening and hiring, but there is a process in place to quickly report any concerns. Lindsey Olsen encouraged parents to have regular conversations with their children about safety.

**Ruth Drickey, Teacher Representative**

* The end of month is Dr. Seuss’ birthday celebration, with difference themes every day. The tentative schedule is:

-- Monday, Feb. 25—Silly hat day

-- Tuesday, Feb. 26 -- Crazy hair day

-- Wednesday, Feb. 27 -- Wear red for heart

-- Thursday, Feb. 28 -- Crazy socks

-- Friday, March 1 -- Book and movie character day

* February is also Heart month and students can participate in Jump Rope for Heart event
 --February 27---grades 4—6 in the gym at 3:30—4:15 pm
 --February 28---grades 1-3 in the gym at 3:30—4:15 pm
Students do not need to raise money to participate but they do need a permission slip

**Committee spotlight**

**Holiday Market – Candice Goodman/Jen Weronski**

* The Holiday Market was a success. There was some low-cost items left over but the middle and higher end stuff went. The mugs were a hit. This is not a fundraiser, but we made $500

**Hospitality – Stacie Harris**

* The December staff holiday luncheon was a hit and generous donations enabled teachers and staff to all receive gift cards. Stacie and Maryanne catered it themselves.
* The Valentines treat will be conversation hearts from Krispy Kreme and a fruit platter.

**Rewards – Rachel Margolis**

* Box tops are due and need to be postmarked March 1. You can still clip and bag them because there will be another submission in the fall. Feel free to send in all year long.
* The CertifiKid code has been used 262 times so far which is about $1,300 raised for Hayfield ES
* Make sure to use Amazon smile and designate Hayfield when shopping on Amazon.

**Social – Mary Sprinkle**

* We had the largest bingo night ever, with more than 400 people attending and raising more than $2,000.

**Spirit night - Anastasia Roze**

* Spirit night at Olympians will be Feb. 18 -19 all day, including carryout. They normally give 10 percent of the profits but they are giving us 20 percent.
* The November Spirit Night at Paisanos raised $175
* We may try Honey Baked ham again for Easter. The previous one raised $89.

**Ways and means – Pam Fine and Flor Philips**

* The Read-a-thon will begin March 1. Flyers will go home next Thursday. Full packets with sign in information will go home on Feb. 28. The goal is $18,000, which we have surpassed every year. The last two years more than $20,000 was raised. The company keeps 20 percent so Hayfield ES has earned $16,000. Prizes are still being finalized.

**Enrichment Matters – Kassondra Milton**

* Enrichment matters is off and running. This is the second year of full classes with no cancelations.
* Mrs. Joseph said two new coaches are needed for Girls on the Run. Julie Doyle volunteered

**Guest Speaker - Heidi Frego, Hayfield Secondary PTSA president**

* Heidi discussed the Hawk Pantry and encouraged parents to stay involved in the PTA once their children transition to Middle School. They meet the second Thursday of month

The meeting was adjourned at 8:15.

Respectfully submitted by Julie Davidson, Recording Secretary