May 3, 2016

Members present: Barbara Elliff, Catherine Friend, Maureen Osler, Jessica Lewis, Courtney Nugent, Teresa Archer, Pam Fine, Lindsey Olson, Karina Agudelo, Colleen Duffey, Melanie Forshey, Fatina Williams, Lea Longshore, Robin Moutray, Kelly Keeney, Kasondra Milton, Trina Estrada-Good, Dona Harris, Kelly Williams, Melissa Casamo, Bethany Kashawlic, Stephanie Schonnauer, Nicole Johnson, Kristen Capstraw

President: Barbara Elliff:

Meeting called to order at 7:12pm.

* Barbara made introductions and invited visiting parents to consider joining the board. Explained how our meetings are run.
* Minutes approved by Lindsey Olson, seconded by Teresa Archer. Encouraged board members to read entire minutes, not just your section to stay up to date.
* Farewell to Dona Harris.
* Reviewed open positions: library, corresponding secretary, cafeteria coordinator, and co-chairs.
* Informed the board that Ms. Bennsky has emailed her about the learning garden, which has become somewhat of a weed garden. Ms. Bennsky is looking for a partner to help spruce up the garden. Barbara is recommending this be a board position. Asked PTA board to consider, agreed and so it will be added.
* We need a nominating committee to approve the list of candidates for 2016-17. Lindsey Olson, Teresa Archer, and Maureen Osler volunteered.
* We need to form an audit committee: Catherine Friend, Pam Fine and Courtney Nugent volunteered.
* June 7 is the PTA transitional meeting at Barbara’s house for current and new board members.
* PTA shirts – for those members who are rolling off the board or leaving, please feel free to keep them. Returning board members, please keep them to wear next year.
* Catherine and Barbara have been talking about a PTA brochure and business cards that would have Barbara’s email, the website, and Facebook address. Courtney Nugent has offered to assist with this.
* Pam Fine asked about creating official PTA thank you notes to use. Barbara ok’d. Re: back storage- Barbara did a show and tell of items unclaimed in the storage. Asking for assistance in organizing this space. Barbara will email the group several dates to come together to work on this.
* Reminded the group to clean out their things from the PTA closet before the new school year.
* Asked Ruth Drickey when the first spirit day in the 2016-17 school year will take place. The PTA would like to have a Chick-fil-a/ spirit wear night on the Wednesday before the first spirit day.

Vice President: Nothing to report.

Treasurer: (Leigh Ann Platt, not present):

* Barbara reviewed the April budget.
* Revenue from read-a-thon. Huge success, thanks to Pam Fine’s efforts. Thank you, Pam.
* Budget approved by Catherine Friend, seconded by Courtney Nugent.
* Barbara discussed the amounts we plan to give the school for the school year. Given the success of the read-a-thon and our social events, we are able to give more to the school than originally budgeted.
* Presented Ms. Lewis with a check for $8,000.

Recording Secretary: Jennifer Parris: Not present.

Corresponding Secretary: Maureen Osler: Nothing to report.

Principal: Jessica Lewis:

* Teachers are enjoying all of the details of Staff Appreciation Week.
* Re: staffing – at last month’s meeting we talked about rising class sizes. Update: class size has been capped at 30. This has already generated a new position for us and possibly will be looking at another in the fall.
* Discussed DonorsChoose.org (an online crowd funding tool) - Ms. Lewis is encouraging teachers to use the site to ask for supplies after some parents have mentioned a desire to make donations through this service. The benefit of this service is the donator’s employer will match their contribution.
* Discussed fundraising – appreciative of the dollars given by the PTA. When we start discussing goals for next year, Ms. Lewis would like to address updating the classroom libraries, K-6.
* Reminder of SOL schedule. Asking parents to be mindful of the dates and not taking your child out of school on your child’s testing dates.
* School start time is changing for the 2016-17 school year. School hours will be 8:35am – 3:20pm.

Pam Fine asked Ms. Lewis to explain why we structure our Kindergarten Overview to be parent focused instead of student focused. Ms. Lewis agreed that this is an issue that they are always exploring and discussing how to make it better. It is thought that the Kindergarten Extravaganza in the fall is designed to get kids excited about the school. The Kindergarten Overview is an opportunity for parents to get their questions answered. Barbara reminded the board that sometimes schools’ PTAs sponsor these events vs. the school.

SCA: Ruth Drickey:

* Tomorrow morning, May 4, is Walk to School Day. Meet at Hayfield Park at 7:45am. If rain, walk is cancelled.
* No spirit days in May due to SOL.
* Next spirit day is June 17: 80’s Spirit Day.
* Student Council elections are going on right now.
* School Supply flyers were sent home in Thursday Folders in April re: ordering school supplies for next year. Supplies are shipped directly to the school. Will try to get the supplies delivered to the classrooms before Open House, no promises.

Courtney Nugent asked Ms. Drickey re: Bike to School Day. Ms. Drickey said we choose to advertise it as Walk to School because it’s easier to manage walkers vs. bikers.

Library: Dona Harris:

We made $3,554.04 at the Spring Book Fair. This is roughly $300 more than last year’s Spring fair. Dona reviewed her position requirements since she will not be in this role next year.

Social: Trina Estrada Good:

* Changing the Luau theme to the Blacktop Bash and Barbecue.
* Free admission, free activities, with the exception of the dunk tank and the face painter.
* Discussed ideas for dunk tank candidates.
* Reviewed food vendors.
* Pie Wars will be an event again.
* In case of rain, activities will be moved into the gym and cafeteria.

Pam Fine mentioned the lines for the food trucks were mingling. Discussed spreading them out.

Staff Appreciation: Colleen Duffey and Melanie Forshey:

* Staff Appreciation is going on this week and going well.
* Reviewed the events for the rest of this week, staff breakfast, take home dinners on Friday.
* Colleen asked about getting a PTA Costco card to avoid paying tax on our purchases.

Cafeteria: Karina Aguedelo:

Reviewed her position requirements for anyone interested in taking on this position next year.

Volunteer Coordinator: Lindsey Olson:

* Will be updating the volunteer request form that goes out in the beginning of the school year.
* October 6th – Room Parent meeting.

Ways and Means:

Pam Fine:

* Working on Corporate matches.
* Read-a-Thon raised $20,631.82. Currently collected about $19,000. After the fee back to the read-a-thon we are at $ $15,343.25.
* Reviewed top fundraisers, readers, etc. Parties will be held in May.
* Will be working with the same company next year.

Teresa Archer:

* Mixed Bags fundraiser. Info went home in last week’s Thursday Folders. On sale through the 17th.

Spirit Wear: Courtney Nugent:

* Spring Online sale raised $900.
* Clean the Closet sale currently going on.
* Spirit wear was sold at the Kindergarten Overview. The Square was used at this event and worked really well.
* Field Days are coming up. Order forms went home in last week’s Thursday folders. Orders due May 20th. May need volunteers to sort through orders when it comes in. Update on inventory looking ahead to next year.

Hospitality: Bethany Kashawlic:

* Luncheon for the staff on June 20 will be the last event of the year.
* Looking for someone to co-chair with Bethany next year.

Reward Programs: Patti Mosko: Not present.

After school programs: Heather Gaillard: Not present.

Spirit Nights: Not present.

Legislative: Not present.

CAPS: Not present.

Webmaster: Not present.

Reflections: Not present.

Meeting adjourned: 8:22pm